



JOB DESCRIPTION

Job Title:	Family Worker
Employer:	Keynsham Methodist Church
Location:	Keynsham Methodist Church – Queens Road and Victoria
Responsible to:	The role holder will be employed by Keynsham Methodist Church in the North East Somerset and Bath Circuit and will be under the supervision of the Minister.
Purpose and objectives	To support the congregation in developing existing and new work across the range of family opportunities for developing mission and outreach. To help to grow the leadership of these activities and groups from within the existing church community and those who join the journey.

Background: This role is being created to support the development of the vision of ministry and mission for Keynsham Methodist church. The role holder will work alongside and support the minister, members of the congregation and wider community in key aspects of the church's life and work. Keynsham Methodist Church has two centres at Victoria on the High Street and at Queen's Road. The church has many varied activities and groups and as part of this engages with many families. The families have a variety of depth of connection to the church.

Main responsibilities:

- Supporting and helping to develop the church's existing work with families
 - Supporting the team providing coffee, chat and care on three weekday mornings at our Victoria Centre including expanding the work to families with children
 - Supporting the work in our uniformed organisations, especially with the pastoral links to parents, grandparents and carers
 - Supporting the Messy Church team to develop relationships and sharing in the Christian story with all those attending across the generations
 - Supporting the Baby Comes Too group, building relationships with new parents
 - Supporting Key Ring, CAMEO, Craft Group and Ladies Group when they engage with family connections
- Identify opportunities for new activities to support the church's mission to local families
 - Spending time reflecting on and exploring opportunities for ways to link our existing work and the needs of the community
 - Developing leadership for any of these new activities and groups from among those involved
- General
 - To build confidence with church volunteers to engage and support families in developing relationships of trust and support
 - To support those who are caring for older generations across our church groups and activities
 - To seek opportunities to develop inter-generational activities and support for groups within the church
 - Under the guidance of the minister, engage in joint projects with Churches Together in Keynsham and Saltford and other local organisations

- To encourage congregational participation in activities; inspiring the church to respond to new challenges and opportunities to build links with people
- To work with the church community in developing opportunities that offer a sense of belonging and, where appropriate, an introduction of the Christian faith to families
- To model a culture where families are integrated throughout the church and community.
- To ensure the church's families work is promoted to the public and church members including the use of appropriate social media

Other Responsibilities

- To attend appropriate church meetings, including the Church Council.
- To participate in further self-development and keep abreast of current developments in family ministry.
- As the role evolves, other opportunities may be identified to expand and develop the role.
- To keep appropriate records of work, expenses etc.
- To set aside suitable time for administration and preparation for the role when needed
- Any other related duties agreed with the minister which are consistent with the role and capabilities of the postholder

Role Management

- The line manager for this role will be the Minister
- There will be a Family Worker Support team with the remit to support the role-holder in:
 - establishing the role
 - shaping and confirming objectives
 - assisting in determining priorities
 - regular review of progress
 - offering a sounding board for the role holder
 - re-shaping work patterns and role to meet future needs where appropriate
- Members of the Family Worker Support team will include: the Minister; our lead on lay employment, and two other church members
- The role holder will be expected to join in the Methodist Church supervision process to encourage and support their professional development

Terms and conditions:

- The salary is £29,348 per annum
- Normal working hours: 37.5 hours per week
- 28 days annual leave entitlement including Bank and Public holidays
- Appointment will be subject to a satisfactory enhanced DBS disclosure
- Appointment will be subject to the satisfactory completion of a three-month probationary period.

November 2025