



# Bishop Hannington

## Job Description - Worship Minister

(Part time- up to 22 hours per week to include Sundays and some unsociable hours)

### Overall Scope

To be responsible, under the Vicar, for the management and delivery of the musical life at BH, including regular Sunday worship, festivals, and musical outreach opportunities to assist the church in growing and developing disciples of Jesus Christ.

To operate as a member of the church ministry team as they develop and implement the vision and direction of the church.

### Job Description

#### 1) Internal Music (Worship)

##### Developing Worship (in alpha order)

- Agree the choice of worship songs with the leaders of each service (including the preacher).
- Attend and actively participate in weekly staff meetings.
- Encourage the wider church family, across the age range, in music worship.
- Encourage and pastor the music team.
- Ensure compliance with the Safeguarding Guidelines.
- Be responsible for the production elements of Sunday worship: leading and coordinating the Sound and Vision teams to ensure the audio-visual elements facilitate worship at BH.
- Manage the Music & Worship budget.
- Manage the rota, repertoire, rehearsal, training and equipping of musicians.
- Oversight of music at 8am, 10am and 6.30pm Sunday services, as well as any mid-week events.
- Oversight of music at special events such as weddings and funerals as required
- Provide the PCC (or BH Committee) with annual reports with a particular emphasis on the Music Strategic Plan.

##### 2) Youth & Children (in alpha order)

- Develop the music and worship lives of our children and young people through providing opportunities for them to engage and lead in music and worship events.
- Engage teenagers in playing their musical instruments at Sunday services and in leading worship.
- Support the children's ministry by making provision for music at BH Kids' events as needed (e.g. Holiday Club and the Gathering).
- Develop opportunities for using music in outreach.

### **3) Festivals (in alpha order)**

- Gather, inspire and train musicians and singers to lead worship which will be fitting for major festivals and other occasions such as Easter and Christmas.
- Orchestrate and arrange music for major events as needed.
- Plan festival services with clergy.

### **4) Music Outreach (in alpha order)**

#### **Church Strategy & Leadership**

- Develop and regularly update a Strategic Ministry Plan for Music, Worship and Prayer at BH.

#### **Connecting with Schools**

- Engage with our local schools (initially partnering with our partner schools of Aldrington, Goldstone and Kings) to identify opportunities such as choirs, music clubs and/or curriculum support.

#### **Engaging with people in the Parish**

- Explore outreach opportunities into the community that are musically based such as a community choir using the musical skills of BH and Holy Cross churches.

### **5) Related meetings**

- Small Group membership is expected

### **6) Wider Training and Equipping**

- Explore opportunities for developing a Music Ministry network of churches within and perhaps beyond the SGP.
- Attend one the Sussex Gospel Partnership (SGP) training course, or other suitable training events recommended by the Vicar to assist in your personal development.

### **7) Other**

- Develop an annual Strategic Plan that reflects the Parish Strategic Plan and the Job Description.
- Such other duties and tasks that are assigned by the Vicar.

## **PERSON SPECIFICATION**

### **Essential:**

- A mature Christian with a growing relationship with Jesus.
- Relevant experience of Music Ministry within a Christian setting is essential.
- Demonstrate strong musical ability, with a high standard of vocal and/or instrumental proficiency (e.g. piano, keyboard, guitar or other lead instrument).
- Confident in leading worship musically from an instrument and/or vocally.
- Able to arrange music for bands/choirs and adapt songs appropriately for congregational worship, showing a good understanding of musical structure, keys, harmonies and band dynamics.
- Ability to rehearse and develop musicians of varying skill levels
- Demonstrate a passion for evangelism. Support and share your faith through music and worship.

- Be a highly relational individual with excellent social and interpersonal skills.
- Demonstrate pastoral care skills required for this ministry role
- Able to co-ordinate and lead a team by inspiring and motivating others to be part of a Worship team or choir.
- Motivated, reliable and able to work independently whilst contributing to our church's strategic goals
- Able to work efficiently and accurately under pressure with the ability to prioritise tasks and meet deadlines.
- Working knowledge of and full commitment to safeguarding and promoting the safety and welfare of Children and vulnerable adults.
- Ability to exercise discretion and sensitivity when dealing with confidential matters.
- A good standard of English, and ability to communicate effectively both verbally and in writing.
- Work at all times with a high degree of integrity and model excellent working practices.
- Availability to work extended hours and during weekends.

**Desirable**

- A relevant Music qualification (diploma or above) is desirable, although candidates with relevant non-accredited training and experience will be considered.
- Experience of leading a team.

**Other:**

The employment will be subject to satisfactory references and a Disclosure Barring Services Enhanced Disclosure. This post is subject to the rehabilitation of Offenders Act 1974 (Exceptions) order 1975 and (Exceptions) (Amendment) order 1986.

This post carries Genuine Occupational Requirements under the Equality Act 2010 that the successful candidate is a practising Christian.