



## **JOB DESCRIPTION**

**Job title:** Assistant Children's Pastor

**Teams:** Children's team

**Line manager:** Children's Pastor

**Hours:** Part-time (25 hours)

**Salary:** £28,626 pro-rata

**Annual leave:** 26 days pro-rata

**Place of work:** St Aldates Church

**Contract:** Permanent

## **PURPOSE OF THE ROLE**

The Assistant Children's Pastor plays an important role in helping the Aldates Kids ministry flourish. Working alongside the Children's Pastor, this role helps nurture and disciple children aged 0 –11 so that they can grow in their faith, encounter Jesus and become confident followers of him.

Our children's ministry is already well established and vibrant. We are now looking for someone who can build on these foundations - someone who loves working with children, enjoys equipping volunteers, and brings creativity and vision to how we teach the Bible and help children encounter God.

You will work closely with the Children's Pastor, the wider staff team, and a large community of volunteer leaders to create environments where children feel welcomed, valued, and excited to grow in their faith.

A key part of the role will be supporting and developing volunteer teams, helping them feel confident, equipped and encouraged as they serve.

## **ABOUT ST ALDATES**

Our vision is to invite people to encounter Jesus, equip people to follow Jesus in every area of their lives, and envision people to transform their communities.

We are seeing encouraging signs of growth and renewal. People are coming to faith regularly and we are continually exploring new ways of helping people grow as disciples of Jesus.

St Aldates is a city-centre church with a congregation of around 1,300 people and a large number of volunteers who serve across our ministries including Alpha, student ministry, Aldates Kids, youth, and small groups.

We currently run four Sunday services and have a staff team of over 25 ministry and operations leaders. In addition, our School of Ministry brings 10 - 12 students each year who work alongside staff and contribute to the life of the church.

## **Key Responsibilities**

### **Support the ongoing life of Aldates Kids**

- Help deliver Sunday children's ministry and occasionally lead groups
- Encourage prayer and engagement for children's ministry within the wider church
- Support the smooth running of weekly children's programmes

### **Develop and deliver teaching**

- Work with the Children's Pastor to plan teaching themes and materials
- Help leaders confidently communicate biblical teaching to children
- Contribute creative ideas that help bring the Bible to life

### **Equip and support volunteer teams**

- Help recruit, train and encourage volunteer leaders
- Support volunteers in their roles and help build a healthy team culture
- Ensure safeguarding training and DBS checks are completed where required

### **Help organise key events**

- Assist with events such as Holiday Club, Christingle services and other children's activities
- Contribute ideas for outreach and discipleship initiatives

### **Contribute to the wider ministry of the church**

- Work collaboratively with the Children's Pastor, staff team and School of Ministry students
- Remain aware of developments in children's ministry and identify ideas that could strengthen Aldates Kids

## **Person Specification**

### **Knowledge and Experience**

We are looking for someone who:

- Strong personal faith and a love for helping children grow in their relationship with Jesus
- A good understanding of the Bible and how to communicate it clearly to children
- Has at least two years' experience working with children (ideally including church-based work)
- Has experience supporting or coordinating volunteer teams

### **Skills and Personal Qualities**

The ideal candidate will be someone who:

- Communicates well with children, parents and volunteers
- Is organised and able to manage multiple tasks
- Is creative and enjoys exploring new ideas for children's ministry
- Is confident leading children's groups
- Works well within a team
- Has good administrative skills (experience with ChurchSuite or similar systems would be helpful)

**OTHER ASPECTS OF THE ROLE**

Due to the nature of the role, there is a genuine occupational requirement that the post holder be a practising Christian.

St Aldates is committed to diversity and inclusion, and we actively encourage applications from a broad range of experiences and backgrounds.

The post will be subject to a satisfactory DBS check and references.