

Saints in Chepstow

Church Media Coordinator

ALL ARE WELCOME HERE



Main tasks

Content Creation and Storytelling

1. Develop and produce high-quality digital resources (photographs, short films, graphics) to capture and publicise Saints ministry (e.g. Lego Church, Mini Saints, Sunday night worship etc).
2. Create media content that tells stories of transformation, discipleship, and community life in an accessible and engaging way.
3. Write and shape inspiring, engaging and accessible faith-based content for digital platforms, including websites, social media, and training resources, working collaboratively with the wider team where needed.
4. Work closely with the team to ensure their ministries are supported with creative and relevant media.
5. Build and train video and photo teams in the Ministry Area to sustain our content creation and storytelling beyond the project.
6. Produce a physical quarterly/bi-monthly magazine that promotes the work of Saints and the Ministry area, that is informative and engaging.

Digital Management and Communications

1. Develop and manage Saints Chepstow website and social media presence including developing better communication with those who engage in our worship and activities and the wider community.
2. Grow and manage those we are in contact with using Churchsuite.
3. Work with our volunteer team across the Ministry Area to support, train and resource them in digital management and communications.

Administration

1. Manage permissions, safeguarding considerations, and copyright/licensing for media use (e.g. photos, music, video clips).
2. Support day-to-day administration such as expenses, booking equipment, and liaising with external suppliers (e.g. printers, designers).
3. Keep clear records of media use and impact for reporting.

Profile: Chepstow

Population

In Chepstow the population is fairly evenly split across generations and incorporates some of the most affluent households in Monmouthshire, as well as those experiencing social and economic deprivation.

Location of church

Saints in Chepstow will be based between St Mary's, a large space conveniently located in Chepstow's town centre, and with a rich history dating to Norman times, and the more intimate St Christophers, a 1950s building in the Bulwark with a light and airy atmosphere. Both buildings have a strong tie to the community and are loved by the groups using them. Building a worshipping community in St Mary's is an exciting opportunity – it has the space for a large and vibrant congregation, whilst St Christopher's offers a bright and hopeful space for community and social outreach programmes. The churches are walking distance from each other, and Saints in Chepstow will provide a fluid identity across both sites.

Area

Strategically placed on the 'M4 corridor' and within the Wye valley (an area of outstanding natural beauty), Chepstow offers both fantastic commuting opportunities and rich rural beauty. Saints in Chepstow will serve families who have lived in Chepstow for generations and those who have moved for a combination of good schooling, affordable housing compared to city-living, commuting opportunities and proximity to outdoor rural pursuits.

Impact

Saints in Chepstow provides a wonderful opportunity to create a multi-generational, vibrant worshipping community which celebrates the town's identity and seeks to serve those who are often overlooked, especially when considering the visible affluence of the area.

Church Media Coordinator

Job Title	Church Media Coordinator
Salary Grade	£26,326 (FTE) per annum Salaries are reviewed annually in January each year.
Location	Chepstow.
Reporting to	Saints Chepstow Leaders.
Key relationships	Other members of hub church project team – Saints Chepstow Leaders, Children and Families' Pioneer, Project Manager, Ministry Area Leader, Director of Mission, members of diocesan office staff, other saints teams, church volunteers
Hours	Part-time (18.75 hours a week). Some evening and weekend work will be expected as part of the role.
Contract	3.5 year fixed term.

Overall Purpose of Post

We're looking for a courageous, compassionate and creative Media Pioneer to design, produce and share digital content that will;

- a) communicate the life, stories, and impact of Saints Chepstow pioneering work in Chepstow and beyond;
- b) engage young people and families with accessible, relevant media.

We would love someone in this role with a passion for Jesus and a desire to bring stories of faith to life, with the ability to produce engaging and innovative digital content using their strong technical skills in media production. This role represents an exciting opportunity to support a new church aiming to be creative and innovative in how it reaches the local community.

Person Specification

Attributes

Qualifications & Training

Experience

Knowledge, skills and abilities

Personal Qualities

Essential

- GCSE Maths and English
- Experience creating digital content (e.g. social media posts, photography, short videos, graphics, or written content), gained through study, volunteering, church involvement, or personal projects.
- Regular and confident use of social media platforms.
- Confident using digital tools (e.g. smartphones, social media apps, basic photo/video editing tools).
- Ability to communicate creatively and clearly through digital media.
- An instinct for storytelling and audience engagement.
- Able to organise work and manage time effectively.
- A personal Christian faith compatible with the Church in Wales.
- Enthusiasm for sharing stories of faith, community, and mission.
- Ability to work collaboratively with clergy, staff, and volunteers.

Desirable

- Relevant study or training in media, communications, digital content, design, or a related field (formal or informal).
- Experience creating digital content (e.g. social media posts, photography, short videos, graphics, or written content), gained through study, volunteering, church involvement, or personal projects.
- Regular and confident use of social media platforms.
- Understanding of what makes digital content engaging for different audiences.
- Familiarity with branding, tone of voice, or basic analytics.
- Awareness of safeguarding, copyright, or data protection in a digital context.
- Confidence to contribute ideas in a developing or pioneering context.

Terms and Conditions

Location

St Christopher's Church, Bulwark and the Priory Church of St Mary's Chepstow.

Benefits

The post holder will be eligible to join the contributory pension scheme.

Expenses will be reimbursed in line with diocesan policy.

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Status of post

3.5 year fixed term contract (subject to a six-month probationary period).

Hours of work

Part-time (18.75 hours a week). Some evening and weekend work will be expected as part of the role. Overtime is not payable but an equivalent amount of time off in lieu may be taken.

Leave Allowance

25 days per calendar year excluding bank holidays rising by 1 day each year to a max. of 30 days per annum. Completion of a full calendar years' service is required before the commencement of the entitlement. Leave should be arranged in advance bearing in mind the particular demands of preparation for major church festivals.

How to apply

Please fill in and return the application on the website to Barney Pimentel saintschepstow@cinw.org.uk



Saints: Our story

In October 2022 a new vision and strategy was launched for the Diocese, placing evangelism at the heart of what we do. This developed a desire to launch new forms of church in our communities, responding to the high levels of loneliness and isolation recorded post-Covid, and reaching the generations not often seen in our current congregations.

Ministry Areas were asked to submit proposals for new church communities, resulting in our first two locations for Saints: Chepstow and Tredegar. This plan was made possible with extensive funding from the Church in Wales, specifically given for church growth.

As a team we are passionate about our values and vision, working alongside our project manager and the existing network within the location's ministry area, to creatively develop services and activities which embody God's family.

This vision is ambitious and comes with a set of objectives that our team will be supported to achieve; these focus on depth of growth – spiritual maturity, outreach into our communities, and the establishment of our family culture. Our hope is that this way of doing church is infectious and it plays a part in revitalizing faith in our younger generations here in Wales.

Would you like to be part of our story?

Values

Welcoming

we aim to break down barriers of loneliness, create a welcoming environment, and make people feel seen and valued.

Humble

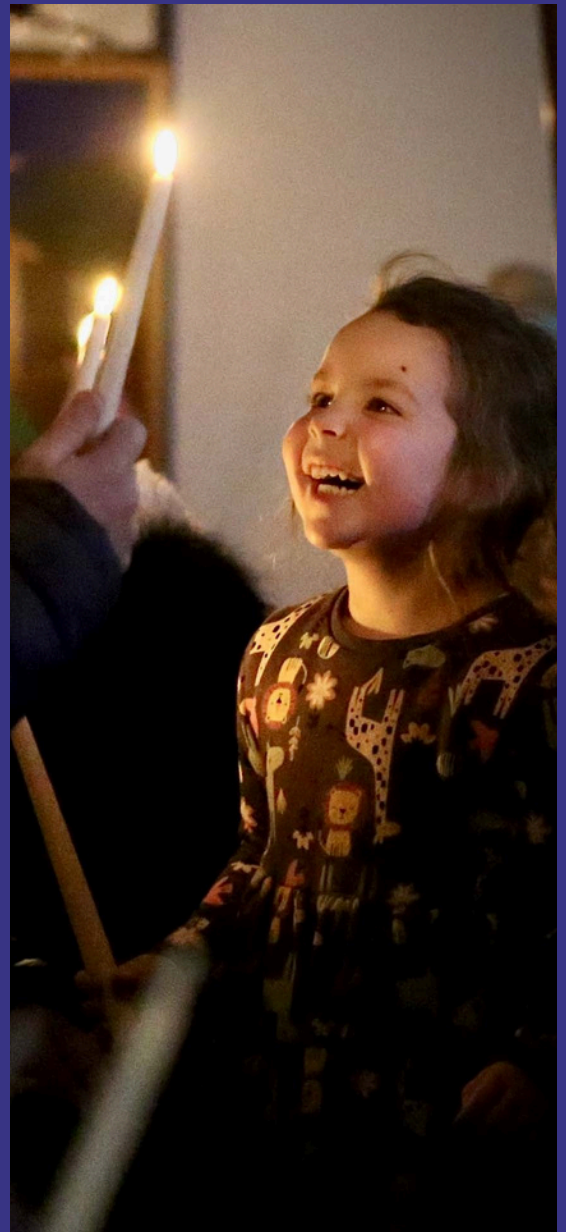
we are teachable, promoting Jesus above ourselves, working as a team, listening to others - valuing their gifts, ideas, and voice.

Authentic

we do not strive for perfection but for authenticity, we are flawed but disciplined, fun but messy, and we reach others not through our ability but through our imperfections.

Discipleship

we do life together, growing in faith together, deepening our love for each other, through Jesus' example and growing in His character.



Being Saints

Jesus centred

Our mission is to bring the good news of Jesus to those in our community locations. This joyful news is the focus of all we do. Growing together and growing outward both involve our eyes being fixed on Jesus.

People focused

We will not lose sight of the individuals around us; both in our congregations and in our wider community. We will seek to encourage and equip them, to grow their faith alongside ours, to serve and love them, seeing and valuing the people God has made them to be, precious in His sight, made in His image, and worth Jesus' dying for.

Family culture

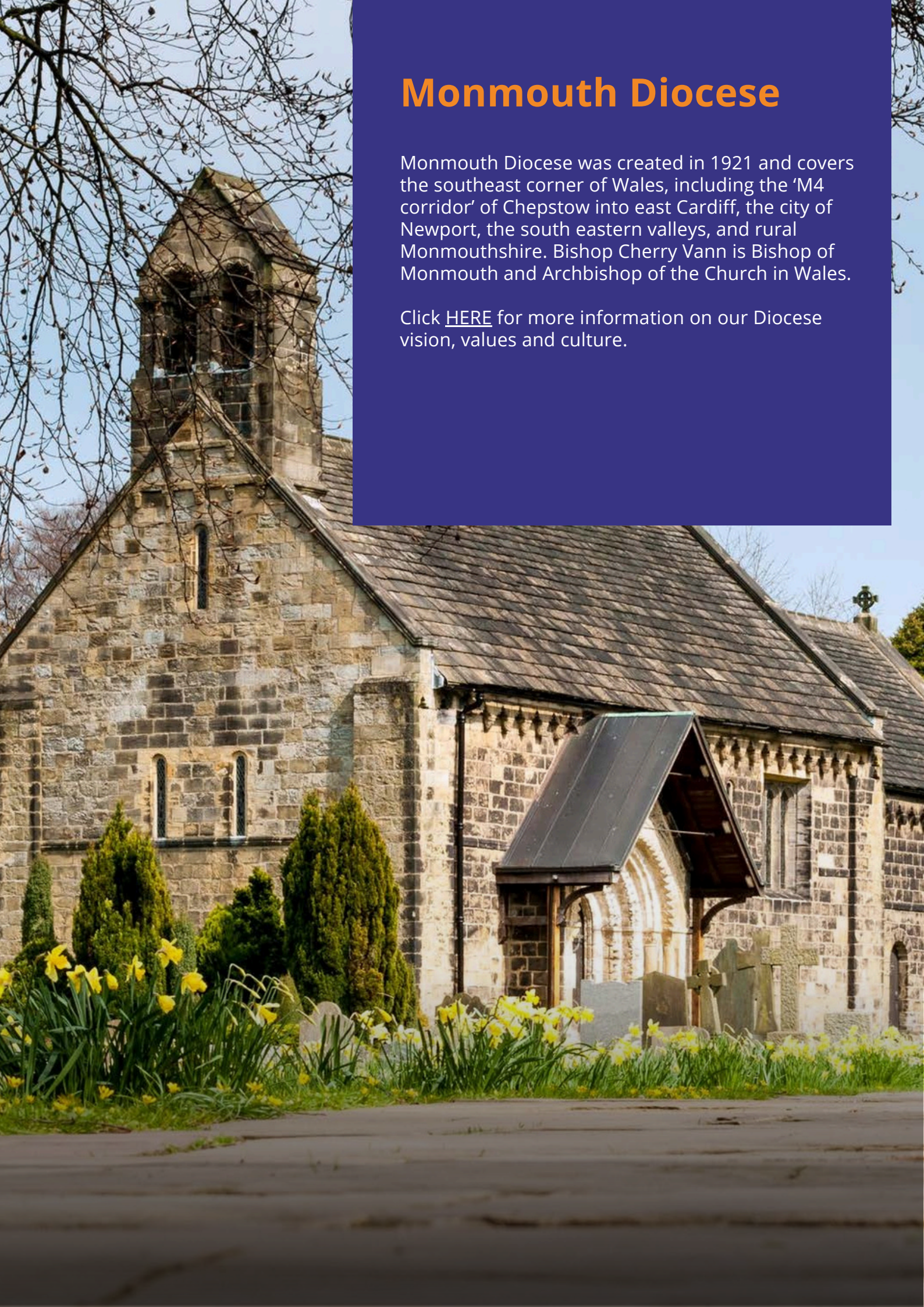
We are adopted into God's family, co-heirs with Jesus. This means we treat everyone in Saints as family. We act in love, make room for mistakes, have fun, make mess, speak truth, and above all – make sure everyone knows that they belong.



Monmouth Diocese

Monmouth Diocese was created in 1921 and covers the southeast corner of Wales, including the 'M4 corridor' of Chepstow into east Cardiff, the city of Newport, the south eastern valleys, and rural Monmouthshire. Bishop Cherry Vann is Bishop of Monmouth and Archbishop of the Church in Wales.

Click [HERE](#) for more information on our Diocese vision, values and culture.





Faith in
our Future

Diocese of Monmouth
Esgobaeth Mynwy