

Job application form



To apply for any role with Thirtyone:eight complete all sections of this form as fully as possible, and email to jobs@thirtyoneeight.org If there is insufficient room to answer any question, continue on a separate sheet. The information you give will be kept confidentially by Thirtyone:eight, unless requested by an appropriate authority.

A copy of our **Privacy notice** which explains how we process your data can be viewed at thirtyoneeight.org/privacy-notice.

Role applied for:

Your full name:

Name you like to be known as:

Part A

Your details (please complete all sections as fully as possible)

Email:

Phone number(s):

Address:

Post code:

We cannot accept applications from people resident outside of the UK.

Preferred working Location:

Swanley Office

If part-time, your preferred hours and days to work:

Where did you see the role advertised?

Are you related or have any connection with any current Thirtyone:eight staff, if yes, please provide details:

Have you ever had an offer to work with children, young people or vulnerable adults declined on the basis of suitability and/or risk assessment?

No

Yes *

* If yes, please give details

Do you have the right to work in the UK?

No

Yes

Do you need a work permit to work in the UK?

No

Yes *

* If yes, please give details

Accessibility

Please let us know if you have any accessibility requirements and we will make any reasonable adjustments to help you with the interview process:

References

In the event that we decide to offer you the role we will require you to provide the contact details of two people who can act as a reference for you.

If there is a practicing Christian Occupational Requirement for the role this will need to include your Church Leader. Please refer to the Job Description if you need more information about this.

Please tell us about your past and current employment / voluntary work in the table below (most recent first).

For each entry please include: **Employer name and address, Dates from and to, the role, a brief description of your duties and responsibilities, and your reason for leaving.**

Please tell us about your formal education history in the table below (most recent first).

For each entry please include: **Name of education provider, dates from and to, course or qualification title, and the result achieved.**

Use this space to inform us of your skills, experience, knowledge, attributes and motivations. You should make reference to the Job Description and Person Specification when completing this section.

Declaration:

I confirm that the information I have given is true to the best of my knowledge. I understand that should the information I have supplied be false or inaccurate in any way, Thirtyone:eight reserves the right to terminate either my involvement in the recruitment process or my employment should I later be successful.

Signature:

Print name:

Date:

Supporting information continued.