

YOUTH & CHILDREN'S WORKER

JOB DESCRIPTION

Purpose of the Job

- Working with the Ministers and Leadership Team, to lead, develop and oversee the youth and children's ministry that takes place within or through Central Baptist Church, identifying gaps and opportunities and developing appropriate strategies to enhance its effectiveness and fruitfulness.
- To ensure every child and young person (0-18 years) with whom the Church comes into regular contact is cared for, has opportunities to come to faith in Jesus Christ, and is provided with an age-appropriate discipleship programme that enables them to grow in faith and develop a lifelong relationship with Him.
- To be responsible for overseeing the discipleship and pastoral care of children and young people connected with the church, helping ensure they are an integral part of church life and community.
- To support the church's outreach and evangelistic ministry amongst children, young people and families beyond the church where appropriate, including developing and maintaining relationships with schools, community organisations, other churches and local groups, in line with the church's agreed strategic priorities.
- To ensure all children's and youth ministry teams are trained, well-supported and appropriately staffed.
- To build and maintain effective relationships with parents, carers, schools, local organisations, church groups and children's and youth workers both within and beyond the church, seeking opportunities to share the Gospel and support the spiritual development of children and young people.

Key Duties

- Supporting those working with children and young people in planning, leading and organising a varied programme of children's and youth activities throughout the week. This includes Sunday groups across different age ranges, regular youth activities, occasional special events, an annual Children's Holiday Bible Club, youth weekends, and such outreach opportunities as may be developed by the church.
- Providing pastoral care, discipleship and outreach opportunities for children and young people. This will involve teaching and leading personally, as well as training and supporting volunteers and young people in ministry and outreach.

- Building relationships with children, young people and families outside formal programmes through regular contact, mentoring, pastoral support and attendance at activities where appropriate.
- Leading in the recruitment, training and retention of volunteers across all children's and youth ministries, ensuring teams are well-supported and appropriately staffed, and that volunteers are encouraged in their own spiritual growth and development.
- Identifying, mentoring and developing emerging young leaders, helping them grow in confidence, responsibility and Christian maturity.
- Liaising and connecting with parents and carers of children and young people. Encouraging and equipping parents and carers in the discipleship of their children through support, resources and advice. Where more complex pastoral matters arise, these should be referred to the Ministers and Safeguarding Team as appropriate.
- Being responsible for maintaining and developing the resources and equipment used within the children's and youth ministry and arranging for the purchase of additional resources where required within agreed budgets.
- Maintaining and developing children's and youth communications, including notice boards, publicity materials, website content and social media accounts.
- Working closely with the church's Safeguarding Team, ensuring all safeguarding policies and procedures are followed, and assisting with DBS checks and related safeguarding administration where required.
- Overseeing the engagement and support of any children's and youth work trainees, interns or work experience placements associated with the church.
- Preparing and managing the children's and youth ministry budget and, where appropriate, identifying and applying for grants to support and develop the ministry.
- Keeping the Ministry Team informed of ongoing and emerging issues relating to children, young people and their families.
- Producing reports as required for the Leadership Team and Church meetings.
- Undertaking the administrative duties necessary to fulfil the role effectively.
- Ensuring that all relevant church policies are followed, with particular attention to safeguarding, health and safety, and data protection requirements.

Key Employment Information

- The Youth & Children's Worker will work closely with the Ministers, Leadership Team and volunteers involved in children's and youth ministry.
- Regular supervision, support, review and prayer will be provided by the Senior Minister or another designated line manager.

- There is a genuine occupational requirement that the post holder is a committed Christian in accordance with Part 1 of Schedule 9 of the Equality Act 2010.
- The post is offered subject to a satisfactory Enhanced DBS disclosure.
- The nature of the role requires a high degree of confidentiality, tact and discretion when receiving, handling and sharing information.