JOB DESCRIPTION

Job Title: Children and Youth Ministries Pastor

Hours: 37 hours per week - Full time (Job share/part time considered)

Salary: £25,000 pa – £28,000 pa (dependant on experience)

Reports to: Leadership Team Member

Location: The Church at Junction 10, ARC, 323, Wolverhampton Road, Walsall (Friday evening Youth Club and Sunday's at Grace Academy Darlaston (Hybrid / Flexible Working considered)

Our Vision – '*Build a Community with Jesus at the Centre'*

The Church at Junction 10, have been part of the Assemblies of God GB for over three decades and strive to become the kind of church described in the Bible — a church with relevant teaching, heart-felt worship, honest friendships, constant prayer, and compassionate care for those in need.

Job Purpose:
To lead, develop and grow the Children and Youth Ministries of The Church at Junction 10, enabling children and young people to encounter Jesus, grow as disciples, and belong to a supportive Christian community, in line with the church's vision, mission and values.

Budgetary responsibility: Work within the agreed Youth ministries annual budget, maintaining and keeping accurate records, receipts and invoices for accounting purposes.

Key Responsibilities:
Spiritual Leadership & Pastoral Care

- Provide spiritual guidance, mentoring and pastoral support to children, young people, volunteers and interns.
- Create a welcoming, safe and faith-filled culture where every young person is valued and encouraged in their calling.

Programme & Ministry Development

- Lead and develop a comprehensive children and youth ministries programme, including:
  - Youth clubs
  - Sunday groups
  - Family Services
  - Retreats, fun/away days, residentials and mission opportunities
  - Training, discipleship and community outreach activities

- Provide leadership, direction and structure for weekly programmes and rotas.

Facilitate annual residential programmes such as young lions, mission trips, children and youth away days/weekends and Youth week.

Volunteer & Intern Leadership

- Recruit, train, support and supervise volunteers and interns.
- Identify training and development needs and encourage sustainable team growth.

Communication: Maintain regular communication with youth and their families and/or guardians through newsletters, emails and social media to keep them informed and involved in youth activities. Develop and maintain good relationships and effective communication with parents and guardians.

Relationships & Community Engagement

- Build strong relationships with parents, carers, schools, partner organisations and the wider community.
- Communicate effectively with families using appropriate channels, including digital platforms and social media.

Administration & Team Working

- Manage the children and youth ministries budget responsibly.
- Participate in staff meetings, supervision and leadership collaboration.

Collaboration: Work closely with all church leaders, Elders, other ministry leaders, external stakeholders, faith groups and parents/carers to ensure the spiritual well-being of youth members and to align and embed youth programmes with the church mission and vision.

Other: Adhere to the Church at Junction 10 policies and procedures as directed, which includes; Health and Safety, Safeguarding Children and Young People, Data Protection/GDPR.

The Children and Youth Pastor will lead the Friday night youth group at the ARC Walsall with around 20 youth aged from 11-18, most of who also attend the Sunday service. The activities are currently supported by volunteers and interns who are part of the youth team based at Grace Academy Darlaston on Sunday, while planning and other youth activities take place Monday – Friday at the ARC.

Our Children's Church meets on Sunday mornings during the service, with around 10-20 attending, aged from 3 – 11. You will oversee the planning and organising of all children's activities, partner with parents through effective methods of communication, resources, prayer, and pastoral care. Plan, organise and deliver key events (e.g., family services, fun/away days, holiday clubs, where appropriate). These activities are also currently supported by volunteers

and interns who are part of the children's ministry team. Take part in regular weekly staff meetings, supervision sessions and appropriate task focused team meetings.

Safeguarding & Governance

- Work closely with the Safeguarding Lead to ensure best practice, including DBS processes.
- Adhere to all church policies including safeguarding, health & safety, and GDPR.

Safeguarding & Occupational Requirement

The Church at Junction 10 is committed to safeguarding children, young people and vulnerable adults.

This role is subject to an Occupational Requirement that the post-holder is a practising Christian under Schedule 9 of the Equality Act 2010

NB: The job description is intended to be a guide and is not an exhaustive list of your duties. You may be required to perform other tasks than those listed, and this document is subject to change from time to time following consultation with the post holder.

PERSON SPECIFICATION

Job Title: Children and Youth Ministries Pastor (Full time)

Assessment methods key: A = Application, I = Interview, P = Presentation/Task			
Attributes	**Essential**	**Desirable**	**Method of Assessment**
Education & Training		Relevant qualification in Children and Youth work, or community work	A
Relevant Experience	Current participation in the life of a Christian Church or Community	Experience of practical evangelism or outreach activities	A, I
	Experience of working with children and youth on a paid or voluntary basis	Recent employment in a role working with children and youth in a range of activities	A, I
	Deliver effective interactive teaching, learning activities in line with J10's vision and purpose.		A, I, P
	Plan and organise a range of activities on a weekly/monthly/annual basis for children and youth in collaboration with both internal and external partners and stakeholder.		A, I, P
Special Knowledge & Skills	Able to use Microsoft Office software (or equivalent) Word, Excel, Powerpoint.		A, I, P
	Excellent written and verbal communication skills		A, I, P
		Able to utilise a range of Social Media platforms.	A
	Committed to (CPD) Continuous Professional Development		A, I

		Previous experience of operating " up front" in a Church context e.g. leading services, preaching / speaking	A, I
		Holds a full driving licence	A
Special Qualities or Aptitudes	Able to work collaboratively with other children and youth workers/ leaders and community partners	Able to relate effectively and sensitively to a diverse and wide range of children and youth – ages, ethnicity, socio-economic	A, I, P
	Able to engage and communicate effectively with children and youth across diverse cultures and backgrounds	Able to set and work to goals without daily supervision	A, I, P
	Able to motivate self and others		A, I, P
	Able to work in a team, as a leader and under another's leadership		A, I, P
	A Pastoral heart, committed to discipling others so they grow in God		A, I
Any Other Requirements	Christian faith with demonstrable personal experience of a relationship with God; able to operate in the gifts of the Spirit.		A, I
		Experience of managing a budget	A, I
	Satisfactory Enhanced DBS Certificate		DBS Application
		Full clean driving licence and access to own vehicle	

Approved by:_____ Signature:_____
(Print name)

Date:_____